COMMISSION ON TEACHER CREDENTIALING 1812 Ninth Street Sacramento, California 95814-7000 (916) 445-0184 FAX (916) 327-3166



OFFICE OF THE EXECUTIVE SECRETARY

92-9226

December 15, 1992

TO:

Superintendents of County Offices of Education, Personnel Administrators and Credentials Supervisors in County Offices of

Education

FROM:

Philip A Gitch, Executive Director

SUBJECT:

Certificated Employee Assignment Monitoring and Review

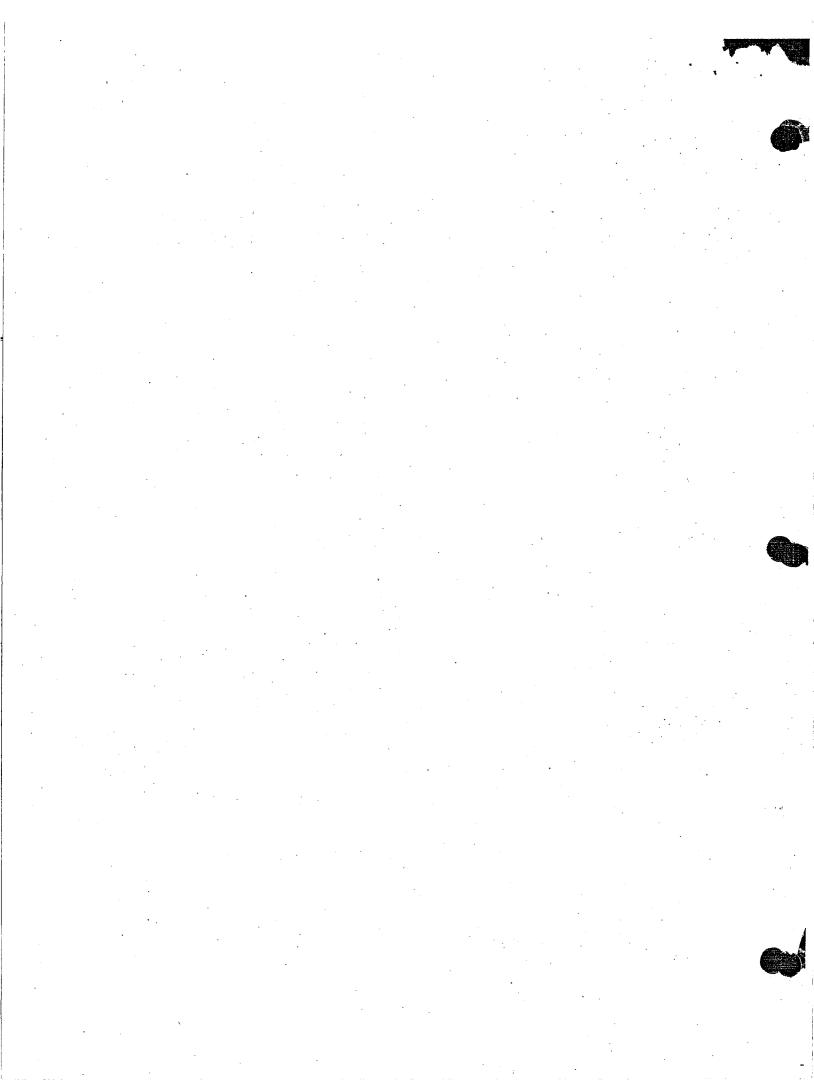
Report Forms and Optional Monitoring Procedures

The purposes of this Coded Correspondence are (1) to send to you the enclosed County and School District Assignment Monitoring and Review Report forms, (2) a brief indication of some changes made to these forms, and (3) to advise you of optional monitoring procedures approved by the Commission for voluntary use by county offices of education.

Report Form

As you know, the offices of the county superintendents of schools are required by Education Code Section 44258.9 (d) and (e) to annually monitor the assignments of certificated employees in one-third of the schools districts within the county's jurisdiction. The county superintendents are required to report the results of this monitoring activity to the Commission on Teacher Credentialing each year. For the past three years, the Commission has provided a reporting form to be used by all county offices of education across the state. We have also provided a form that school districts may use when reporting to the county offices. Each year these report forms have been modified as needed. This year the modifications to the forms include:

- Assignments made under Education Code \$44258.3 added by SB 215 (Craven, 1991);
- Information on the assignments of school counselors, advisors and librarians; and
- Additional information on assignments made under EC \$44263.



Additionally, some changes have been made to make the forms easier to understand, a few items have been deleted, and an instructions page added.

Guidelines for Alternative Monitoring Procedures

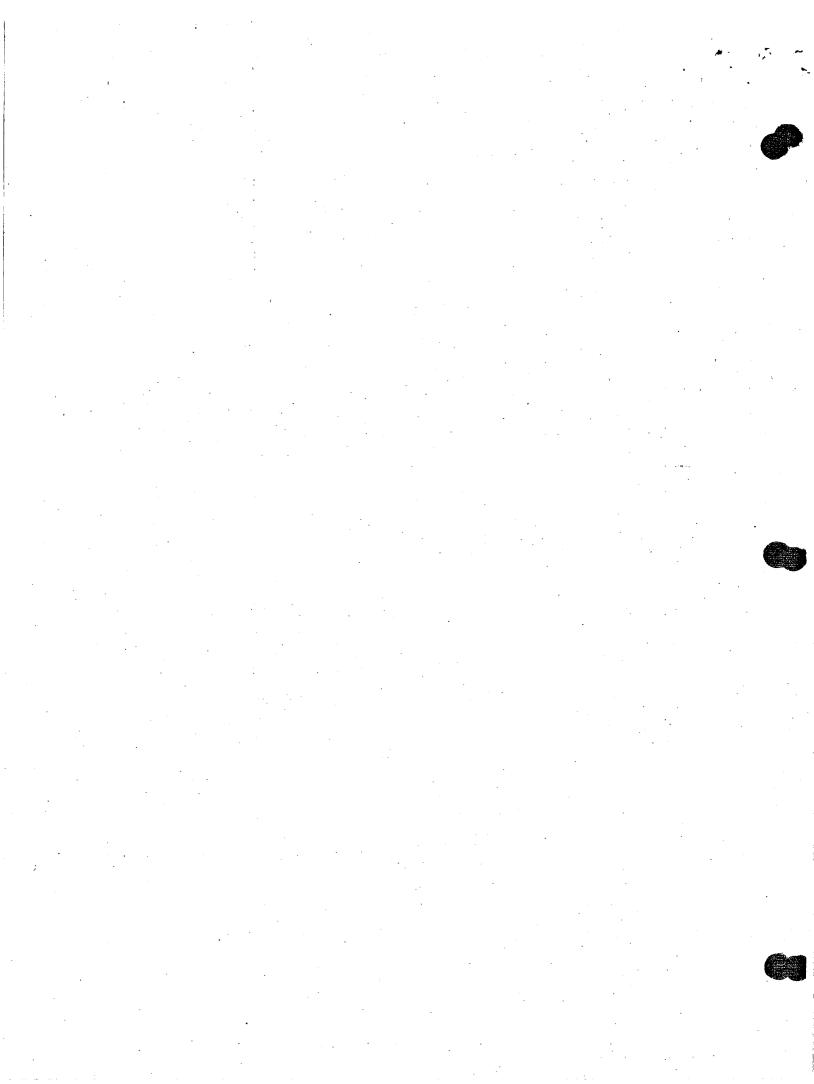
At the October 2, 1992 meeting of the Commission on Teacher Credentialing, the certificated employee assignment monitoring procedures described below were approved for voluntary use by county offices of education. Most counties have monitored the assignments of all certificated employees in the school districts. As you well know, this is a time-consuming task. The Commission took its action at the request of several county offices primarily because of the severe resource problems facing all counties. The alternative procedures were developed in consultation with representatives of various county offices of education.

Because of our legal responsibilities, it is imperative that the Commission receive reliable information from all county offices of education. Therefore, county offices of education should not use alternative monitoring procedures other than those described below as the information provided to the Commission would not be consistently reliable if a number of different procedures were used. The alternative guidelines recognize the need of the offices of education for a less time-consuming monitoring process, yet will provide the Commission with reliable and sufficient information on the condition of certificated personnel assignments across the state. School districts must continue to monitor all certificated personnel assignments for the purposes of reporting to the local governing board by December 15 of each year, as the statutes do not provide an alternative monitoring procedure except in such cases where districts with an ADA of 30,000 or above have such procedures approved by the Commission (§44258.9 [a]).

If the alternative monitoring guidelines below are used, it is very important that this fact be indicated in the boxed in section on page one of the report form.

Guidelines for Use in Monitoring K-12 Districts

- All certificated employee assignments in grades 6-8 m ust be verified.
- All assignments in no fewer than 25% of the elementary schools in the district must be verified.
- No fewer than 25% of the assignments of all certificated employees in grades 9 through 12 must be verified.



- No fewer than 25% of the assignments of all other district certificated employees must be verified.
- Identification of a 5% misassignment rate among those personnel assignments monitored will require that all certificated assignments in the district be verified.

Guidelines for Use in Monitoring K-6 or K-8 Districts

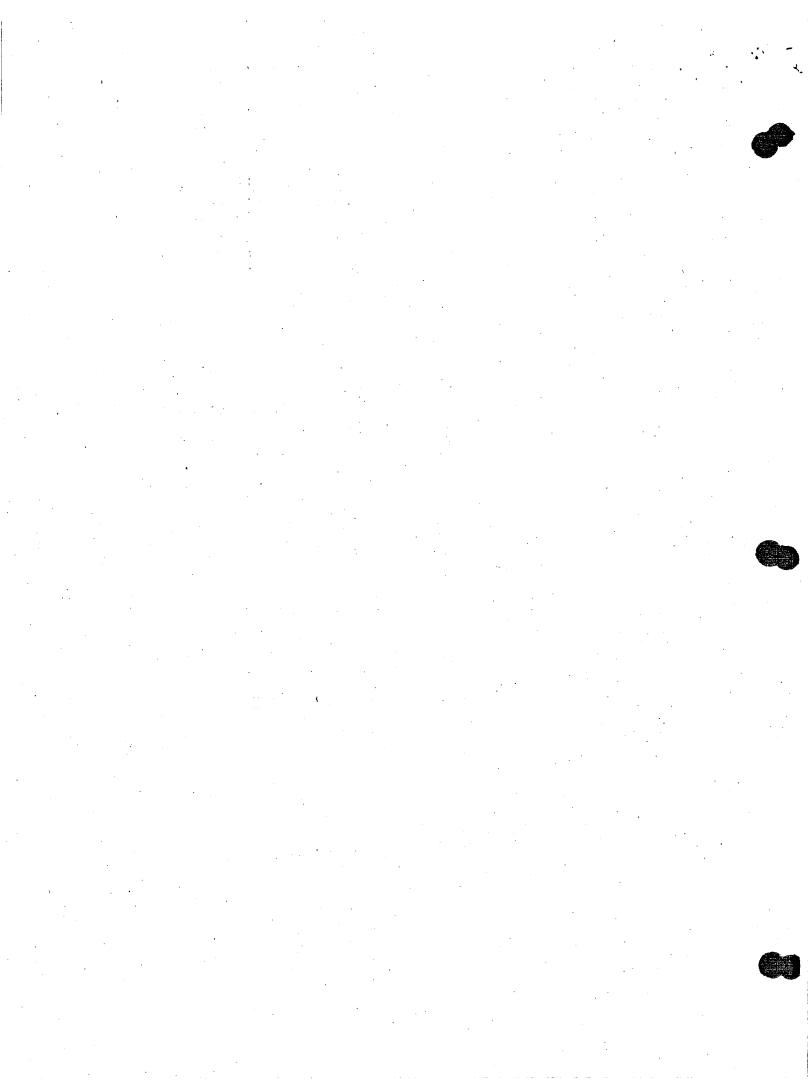
- All certificated employee assignments in grades 7 and 8 must be verified.
- All teaching assignments in grades K-6 that are not in selfcontained classrooms must be verified.
- No fewer than 25% of the assignments of all certificated employee assignments must be verified.
- Identification of a 5% misassignment rate among those personnel assignments monitored will require that all certificated assignments in the district be verified.

Rationale for the Selected Guidelines

Probably the most difficult area for ensuring that all teaching assignments are legally authorized is in the middle grades, generally grades 6-8. These grades frequently have teachers assigned on the basis of credentials that have a primary authorization to teach in self-contained classrooms, or those whose credentials authorize them to teach specific subjects in departmental assignments only. Consequently, high rates of unauthorized assignments are frequently identified. County offices of education need to identify these unauthorized assignments and advise school administrators on the available legal assignment alternatives. Both sets of guidelines above provide the assurance that all middle level teaching assignments will be verified.

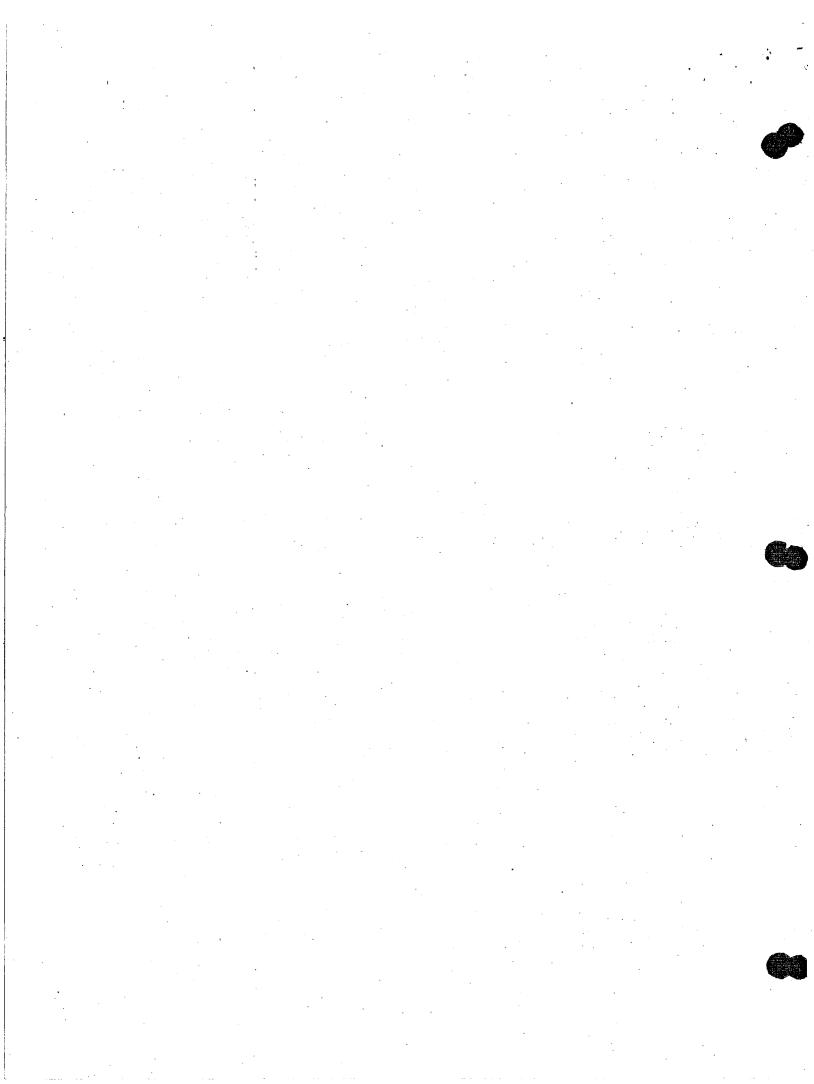
Misassignments in grades 9-12 tend to be spread across several subject departments. The 25% of certificated employees, randomly selected, assures that a sufficient number of subject areas will be included to determine whether or not there is a serious assignment problem.

The area of assignment at the elementary grades that has created some difficulty is the use of teachers in assignments other than self-contained classrooms. The alternative guidelines above will provide the assurance that specific problems in such assignments will be identified and the necessary corrections suggested.



For Futher Information

The Commission deeply appreciates the assistance and cooperation of the County Offices of Education both in revising and completing the monitoring form and in developing the alternative monitoring guidelines. If you have any question about the monitoring forms, please contact Terri Fesperman at (916) 445-7256. If you have questions about the alternative monitoring procedures, contact Robert Salley at (916) 322-6254.



INSTRUCTIONS FOR COMPLETING THE DISTRICT REPORT FORM

PAGES 1 & 2: Please complete both pages.

PAGES 3, 4, & 5: List the number of individuals assigned under the Education Code sections on these pages according to the subject taught and, where applicable, the level (E = elementary, grades K-5, M = middle or intermediate, grades 6-8, and H = high school, grades 9-12). The grade level refers to the grade level of the assignment not to the type of school where the service was performed. An individual teacher may be listed under more than one authorization. Do not list individuals by full-time equivalent (FTE) such as .67. List each subject by the number of individuals teaching it, not the total number of periods the subject was taught.

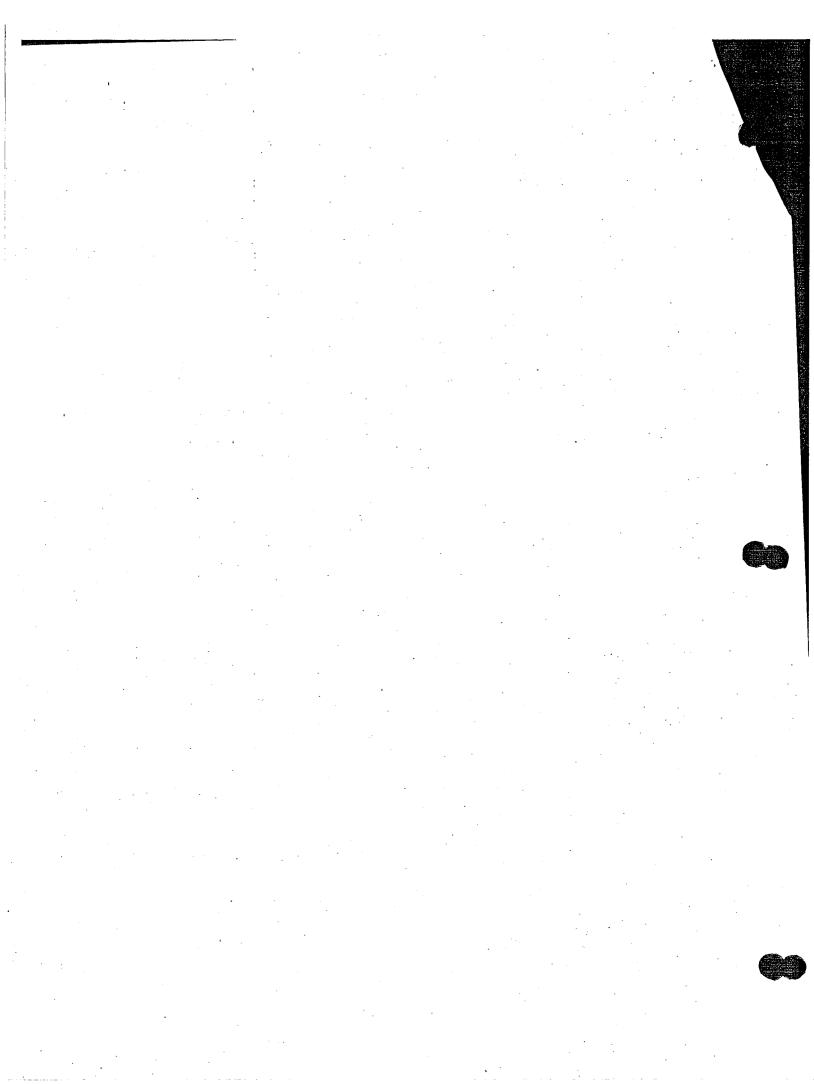
PAGES 6 & 7: For Education Code §44263, list the subjects being taught under this authorization and the number of individuals who are assigned to that subject. Then indicate how many of these individuals have credential majors or single subjects in each of the thirteen subjects indicated. What we are trying to determine is how closely related the subject being taught is to the subject authorized by the credential. Some individuals will have more than one major or subject on their credentials, so the number of majors will not necessarily match the number of assignments. For example:

Subject of Ass Credential m		Health ect area(s)note each major/subject area if there i			ere is m	Number _	8	<u> </u>
	Agric	Bus	Engl	Home Ec	, , .	Ind Tech	L-Sci	3
Math	Music	PE <u>2</u>	Phys Sci	_ Soc Sci _		Other (number)		1

PAGE 8: At the top of the page, list the number of teachers assigned under Education Code §44865. Second, identify the number of individuals on State Board of Education waivers and the subjects to which they are assigned. Please do not list CBEST waivers.

PAGE 9: Enter the information requested for librarians, counselors, and advisors. Do not include individuals who are providing county-wide service. If there are teaching or service assignments made on the basis of some legal authority not listed elsewhere on this report, please list them at the bottom of this page.

PAGE 10: Answer the questions concerning teachers of Limited English Proficient students at the top of the page. If you have comments about the monitoring process or wish to provide additional information about the results of your monitoring, please use the space provided. Use additional sheets if needed.



COMMISSION ON TEACHER CREDENTIALING

812 Ninth Street acramento, California 95814-7000



10-92

School District ASSIGNMENT MONITORING AND REVIEW REPORT

In accordance with Education Codes §44258.9(d) and (e), each county superintendent of schools shall submit an annual

summary of the results of all assignment monitoring and reviews to the Commission on Teacher Credentialing. To assist your county office with the writing of that report, please complete the following. The county report is due in the Commission office by July 1. Name of District School Year Beginning July 1, Report Prepared By_____ Telephone Number_____ Date _____ INFORMATION FOR SCHOOLS IN THE SCHOOL DISTRICT Total number of schools in your district: Total number of schools monitored during this school year. How many certificated personnel were employed in the monitored schools during this school year? Elementary Teachers (grades K-6) _ Secondary Teachers (grades 7-12) Other Certificated Employees (Non-Teaching Personnel): Counselors Librarians Others Total number of all certificated in the school district NAME OF SCHOOLS MONITORED



Signature .

CI.	PERINTENDENT'S AFFIDAVIT
Do to	oes your district have on file a signed affidavit from each chief site administrator attesting the legality of assignments for all certificated employees for this school year as required
by	/ Education Code §44258.9(c)? □ yes □ no
If i	no, list each name of the (a) school, (b) the chief school site administrator, and (c) the ason(s) he/she has failed to comply:
1.	ab
2.	ab
	c
3.	b
W	ORKSHOPS
H as	ow many workshops were conducted by the school district office regarding the proper signment of teachers for this school year?
-	Acknowledgment of the District Superintendent of Schools
	I have reviewed the following report and determined that it is complete and complies with Education Code §44258.9(d).
	Name Date

Education Code Assignment Option Reporting Information

List the number of teachers assigned by local governing board authorization under the following provisions of the law according to subject taught and, where applicable, the level (E = E) elementary, grades K-5, M = E middle or intermediate, grades 6-8, and E = E). An individual teacher may be listed under more than one authorization.

Education Code §44256(b)=6/12 Grades 8 and Below

Subject						E/M		Number _	·
Subject						E/M		Number _	
Subject						E/M		Number _	
			·			_ E/M	· · · · · · · · · · · · · · · · · · ·	Number _	
Subject						E/M		Number_	
Subject					. '	E/M		Number _	
Subject						E/M		Number_	
Subject				·		E/M		Number _	·
Subject						E/M		Number_	
Subject						E/M		Number _	·
				TOTA	AL NUMBI				
		Educatio	n Code				·		• •
Subject				§44258	8,2–6/12		s 5-8		
,				§44258	8.2-6/12	Grade	s 5-8 Number	•	·
Subject	·			§4425 <i>(</i>	8,2-6/12	Grade	\$ 5-8 Number		
Subject				§44251	8,2-6/12	Grade	S 5-8 Number Number		
Subject Subject				§4425 <i>(</i>	8,2-6/12	Grade	S 5-8 Number Number Number		
Subject Subject				§4425 <i>(</i>	8,2-6/12	Grade	Number Number Number Number		
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TOTAL NUMBER ON §44258.2

Education Code §44258.3—Local Verification of Subject-Matter Knowledge for Grades 8 and Below

Subject		Number
Subject		Number
Subject	· · · · · · · · · · · · · · · · · · ·	Number
Subject		Number
Subject	· · · · · · · · · · · · · · · · · · ·	Number
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Subject	· · ·	Number
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Education Code §44258.7(c)(d)—Committee on Assignments

E/WH	Number	
E/MH	Number	
E/MH	Number	
E/MH	Number	·····
E/M/H	Number	
E/M/H	Number	
E/M/H	Number	
E/M/H	Number	
E/MH	Number	
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E/M/H	Number	
E/M/H	Number	·
E/M/H	Number	
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E/M/H	Number	
E/MH	Number	\
E/M/H	Number	
E/M/H	Number	
E/M/H	Number	
E/M/H	Number	
E/MH	Number	
E/MH	Number	
	E/WH	E/M/H Number E/M/H Number

TOTAL NUMBER ON §44258.7(c)(d)(e)

Education Code §44263--60 Semester Hours/Self-Contained

TOTAL NUMBER ON §44263 (self-contained)

Education Code §44263-9/18

	-cian ment				Number	
edential	major/subject a	area(s)note	each major/subj	ect area If there is	more man one	
	Agric	Bus	Engl	Hóme Ec	Ind Tech	L Sci
	Music	PE	Phys Sci	Soc Sci	Other (number)	
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	Agric	Bus	Engl	Home EC	Ind Tech	·
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Education Code §44263—9/18 (Continued)

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Art	Agric	Bus	Engl	Home Ec	Ind Tech	L Sci
Math	Music	PE	Phys Sci	Soc Sci	Other (number)	
Subject of	Assignment		,		Number	
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Math	Music	PE	Phys Sci	Soc Sci	Other (number)	
Subject of	Assignment	• •			Number	
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Math	Music	PĒ	Phys Sci	Soc Sci	Other (number)	
Subject of	Assignment			•	Number	
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Art	Agric	Bus	Engl	Home Ec	Ind Tech	L Sci
Math	Music	PE	Phys Sci	Soc Sci	Other (number)	·····
Subject of	Assignment			•	Number	
Credentia	l major/subject	area(s)note	e each major/sub	ject area if there	is more th an one	
Art	Agric	Bus	Engl	Home Ec	Ind Tech	L Sci
Math	Music	PE	Phys Sci	Soc Sci	Other (number)	······································
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Art	Agric	Bus	Engl	Home Ec	Ind Tech	L Sci
Math	Music	PE	Phys Sci	Soc Sci	Other (number)	
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Credentia	Assignment il major/subject	area(s)note	e each major/sub	ject area if there	is more than one	
Art	Agric	Bus	Engl	Home Ec	ind Tech	L Sci
Math				•	Other (number)	
•				TOTAL NUMBER	ON §44263	

School District Assignment Monitoring and Review Report

Education Code §44865

Home Teacher	Necessary Small High Schools	
Adults	County Community Schools	
Hospital Classes	Juvenile Court Schools	
Alternative Schools	Continuation Schools	
Opportunity Schools		
	TOTAL NUMBER ON §44865	
The Certific	ated Personnel on State Board of Edu	cation Walvers
reachers and Odic Certific		
Subject/Area		Number
Subject/Area		
		Number
Subject/Area		Number
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		Number
Subject/Area		Number
Subject/Area		Number
Subject/Area		
Subject/Area		•
Subject/Area		
Subject/Area		Number
Subject/Area		Number
· ·		

LIBRARIANS

Librarians, Advisors, and Counselors

Number of libraries in the schools monitored		
Of the staff performing professional services in these lib	raries:	
How many are serving on Library Service/Librarianship	Credentials?	
How many are serving on credentials other than Library	Service/Librarianship Credentials?	
How many are classified employees?		
COUNSELORS and ADVISORS		
Number of certificated advisors in the schools monitored	·	
Does the school district have a board approved advisory p	orograms[EC §49600(c)]?	s 🗇 no
Of the staff serving in advising positions:	70 you	
How many of the advisors are serving on Pupil Personn	al Sarvicas Cradantials?	
		
How many of the advisors are serving on teaching crede	entials?	
Other Legal Authority Not N	Noted Elsewhere on this Rep	<u>en</u>
		Niverbas
Subject/Area		
Subject/Area	Section	Number
Subject/Area		
•	Section	Number

TOTAL NUMBER OTHER LEGAL AUTHORITY NOT NOTED ELSEWHERE

Limited English Proficient Instruction Information

What is the total number of Limited English Proficient (LEP) instruction personnel employed on a CTC teaching credential?					
What is the total number of Limited basis of an approved California Depa they should be listed on page 8 under	English Proficient artment of Education er State Board of E	(LEP) instruction on compliance of ducation waivers	personnel <i>emp</i> ption? (Do not i)	loyed on the nclude waivers	
	TOTAL NUMI	BER OF LEP INST	RUCTOR\$		
ADDITIONAL INFORMATION RESU	JLTING FROM MC	ONITORING			
			•		
		. :			

INSTRUCTIONS FOR COMPLETING THE COUNTY REPORT FORM

PAGES 1 & 2: Please complete both pages.

PAGES 3, 4, & 5: List the number of individuals assigned under the Education Code sections on these pages according to the subject taught and, where applicable, the level (E = elementary, grades K-5, M = middle or intermediate, grades 6-8, and H = high school, grades 9-12). The grade level refers to the grade level of the assignment not to the type of school where the service was performed. An individual teacher may be listed under more than one authorization. Do not list individuals by full-time equivalent (FTE) such as .67. List each subject by the number of individuals teaching it, not the total number of periods the subject was taught.

PAGES 6 & 7: For Education Code §44263, list the subjects being taught under this authorization and the number of individuals who are assigned to that subject. Then indicate how many of these individuals have credential majors or single subjects in each of the thirteen subjects indicated. What we are trying to determine is how closely related the subject being taught is to the subject authorized by the credential. Some individuals will have more than one major or subject on their credentials, so the number of majors will not necessarily match the number of assignments. For example:

Subject o	f Assignment			Health				umber _	8	<u>.</u>
Credenti	al major/subject	area(s):	nole eac	h major/subje	ct area if t	here is r	nore than	one		+ / / / /
Art	Agric	Bus		Engl	Home Ec	<u>4</u>	Ind Tech		L Sci	3
Math	Music	_ PE	_2_	Phys Sci	_ Soc Sci _		Other (i	number)		1

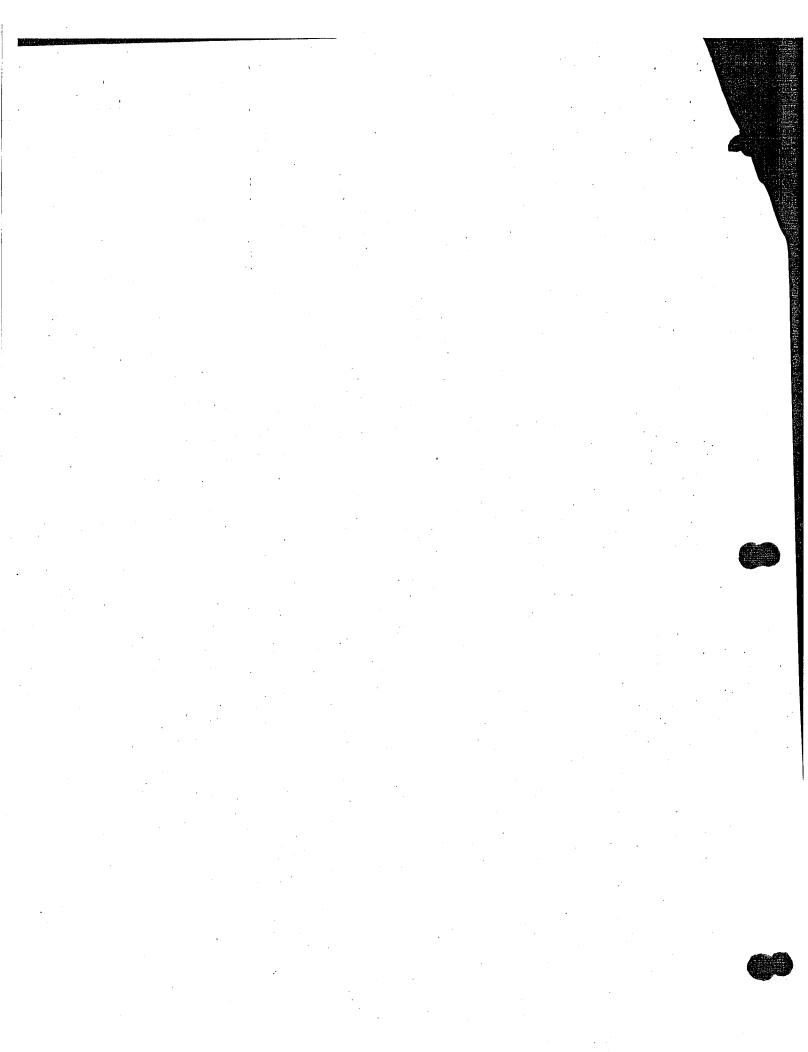
PAGE 8: At the top of the page, list the number of teachers assigned under Education Code §44865. Second, identify the number of individuals on State Board of Education waivers and the subjects to which they are assigned. Please do not list CBEST waivers.

PAGE 9: Enter the information requested for librarians, counselors, and advisors. Do not include individuals who are providing county-wide service. If there are teaching or service assignments made on the basis of some legal authority not listed elsewhere on this report, please list them in the second section on this page. Finally, answer the questions concerning teachers of Limited English Proficient students at the bottom of the page.

PAGE 10: This page concerns teaching misassignments. First, answer the questions at the top of the page to explain the number of misassignments you initially identified in your monitoring. If you did not use an alternate model for monitoring, put "n/a" in the appropriate space. Next, list the subject area(s) of the misassignments, and indicate the grade level and the number of individuals who were misassigned in this subject. One teacher may have been misassigned to two or more subjects, so it is possible the number of teachers reported at the top of the page may be smaller than the total number of misassignments. Remember that we are counting subjects in which teachers were misassigned, not the number of periods per day that those teachers were misassigned. If Ms. Jones is teaching one period of Health and three periods of Life Science on her PE credential, she is misassigned in two subjects.

PAGE 11: On this page, answer the questions and list the misassignments of certificated personnel other than teachers.

PAGES 12 & 13: These pages allow you to explain how many of the misassignments identified on pages 10 and 11 were corrected and to identify those that were not. Please answer all the questions. If you have comments about the monitoring process or wish to provide additional information about the results of your monitoring, please use the space provided on page 13. Use additional sheets if needed.



COMMISSION ON TEACHER CREDENTIALING

1812 Ninth Street Sacramento, California 95814-7000



10-92

County Office of Education ASSIGNMENT MONITORING AND REVIEW REPORT Including Summary of All Districts

In accordance with Education Codes §44258.9(d) and (e), easummary of the results of all assignment monitoring and revireport is due in the Commission office by July 1. Mail the Assignment Monitoring.	ews to the Commission on Teacher Credentialing. This
Name of County	School Year Beginning July 1,
Report Prepared By	Title
Telephone Number	Date
INFORMATION FOR SCHOOL	DL DISTRICTS MONITORED
Total number of school districts in your county:	
Total number of districts monitored during this school year:	
How many certificated personnel were employed in the mon Elementary Teachers (grades K-6) Other Certificated Employees (Non-Teaching Personnel) Counselors Librarians Total number of all certificated in school districts mod Was an alternate method of monitoring used	Secondary Teachers (grades 7-12) Cothers Conitored
If the answer is yes, complete questions to Which CTC approved alternative(s) was used? for use in K-12 districts for use in K-6 or K-8 districts How many certificated personnel were monitored to Elementary Teachers (grades K-6) Other Certificated Employees (Non-Teaching Personnel) Counselors Librarians TOTAL NUMBER OF CERTIFICATED MONITOREE	Number of districts Number of districts Number of districts using the alternative(s)? Secondary Teachers (grades 7-12) Others

		ew Report				
ME OF SCHOOL	DISTRICTS MONIT	ORED				
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JPERINTENDENT'	s AFFIDAVIT y have on file a signal					•
y Education Cod	y have on file a signssignments for all de §44258.9(c)? e of the (a) school de school		0	yes	□ n	0
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c c c c workshops		d within your	b			
ccccwORKSHOPS How many workshoregarding the prop	nops were conducte er assignment of tea	d within your ochers for this	county by the	e county o	ffice or the	district office
c c c workshops How many workshregarding the prop	nops were conducte er assignment of tea nowledgment c	d within your achers for this	county by the school year?	county o	ffice or the	district office
c c c workshops How many workshregarding the property of the pro	nops were conducte er assignment of tea	of the Cour	county by the school year?	county o	ffice or the	district office
c c c workshops How many workshops the property of the property	nops were conducte er assignment of tea nowledgment c	of the Cour ort and determ (e).	county by the school year?	e county o	ffice or the	district office

Education Code Assignment Option Reporting Information

List the number of teachers assigned by local governing board authorization under the following provisions of the law according to subject taught and, where applicable, the level (E = elementary, grades K-5, M = middle or intermediate, grades 6-8, and H = high school, grades 9-12). An individual teacher may be listed under more than one authorization.

Ec	uca	tion	Cod	e §44	256(b)-6/	12 Gra	des 8	and	Bel:	OW.

Subject	E/M	Number
Subject	E/M	Number .
Subject	E/M	Number
	BER ON §44256(b)	
Education Code \$44258.2—6/1	2 Grades 5-8	· .
Education Code §44258.2—6/1 Subject		
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Education Code \$44258.3—Local Verification of Subject-Matter Knowledge for Grades 8 and Below

Subject	Number
Subject	Number
Subject	Number
Subject	Number
Subject	6.1 l
Subject	Number
Subject	h 1
Subject	Number
Subject	
Subject	
Subject	Number
	Number
Subject	Number
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Education Code \$44258.7(c)(d)—Committee on Assignments

Subject/Area	E/MH	Number
Subject/Area	E/M/H	Number
Subject/Area	E/M/H	Number
Subject/Area	_ E/M/H	Number
Subject/Area	E/MH	Number
Subject/Area	E/M/H	Number
Subject/Area	E/M/H	Number
Subject/Area	E/MH	Number
Subject/Area	E/MH	Number
Subject/Area	E/WH	Number
Subject/Area	E/WH	Number
Subject/Area	E/MH	Number
Subject/Area	E/MH	Number
Subject/Area	E/WH	Number
Subject/Area	E/WH	Number
Subject/Area	E/WH	Number
Subject/Area	E/MH	Number
Subject/Area	E/WH	Number
Subject/Area	_ E/WH	Number
Subject/Area	E/MH	Number
Subject/Area	E/MH	Number
Subject/Area	E/WH	Number
TOTAL NUMBER ON	§44258.7(c)(d)(e)) <u></u>

Education Code §44263—60 Semester Hours/Self-Contained

TOTAL NUMBER ON §44263 (self-contained)

Education Code §44263-9/18

	A waten mont				Number	
edential	major/subject a	area(s)note	each major/subje	ct area if there is	more man one	
	Aaric	Bus	Engl	_ Home Ec	Ind Tech	
ıth	Music	PE	Phys Sci	Soc Scl	Other (number)	***************************************
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ject of	Assignment	area(s)note	each major/subj	ect area if there is	more than one	
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	Agric	PF	Phys Sci	Soc Sci	Other (number)	
th	Music	***************************************	***************************************			
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edenua	al major/subject	area(s)nou	: Each majousool	Home Ec	Ind Tech	_ L Sci
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ath	Music	PE	Phys Sci	Soc sci	Other (number)	
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edenti	al major/subject	area(s)not	e each major/sub	ect area if there I	s more than one	
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`	Music	PE	Phys Sci	Soc Sci	Other (number)	***************************************
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Education Code §44263-9/18 (Continued)

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					Ind Tech	
Math	Music	PE	Phys Sci	Soc Sci	Other (number)	***************************************
Subject of	Assignment				Number_	
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Math '	Music	PE	Phys Sci	Soc Sci	Other (number)	***************************************
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Math	Music	PE	Phys Sci	Soc Sci	Other (number)	
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Math	Music	PE	Phys Sci	Soc Sci	Other (number)	
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Math	Music	PE	Phys Sci	Soc Sci	Other (number)	-
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Subject of	Assignment	3(e3(E) - NO!	each mainrich	iert area if there	Number is more than one	
					Ind Tech	L SCI
Math	Music	PE	Phys Sci	Soc Sci	Other (number)	,
				TOTAL NUMBER	R ON §44263	

Education Code §44865

Home Teacher	Necessary Small High Schools County Community Schools	
Adults		•
Hospital Classes	Juvenile Court Schools	
Alternative Schools	Continuation Schools	
Opportunity Schools	TOTAL NUMBER ON §44865	· · · · · · · · · · · · · · · · · · ·
Teachers and Other Certificated	Personnel on State Board of Edu	cation Walvers
Subject/Area		Number
Subject/Area		
Subject/Area		Number
Subject/Area		
Subject/Area		Number
Subject/Area		Number
Subject/Area		

TOTAL NUMBER ON STATE BOARD OF EDUCATION WAIVERS

Librarians, Advisors, and Counselors

LIBRARIANS		
Number of libraries in school districts monite	ored	
Of the staff performing professional service	es in these libraries:	
How many are serving on Library Service/	Librarianship Credentials?	·
How many are serving on credentials other	er than Library Service/Librarianship Credentials	?
How many are classified employees?		
COUNSELORS and ADVISORS		.
Number of certificated advisors in school dis	tricts monitored	
Number of school district with board approv	red advisory programs [EC §49600(c)]	
Of the staff serving in advising positions:		
How many of the advisors are serving on F	Pupil Personnel Services Credentials?	
How many of the advisors are serving on t	eaching credentials?	
(100 man) of the second color mg		
Other Legal Auth	ority Not Noted Elsewhere on this R	ероп
Subject/Area	Section	Number
Subject/Area		Number
Subject/Area	Section	Number
Subject/Area	Section	Number
Subject/Area	Section	Number
TOTAL NUMBER OTHER LEG	AL AUTHORITY NOT NOTED ELSEWHE	RE
Limited Eng	ish Proficient Instruction Information	
What is the total number of Limited Enteaching credential?	glish Proficient (LEP) instruction personn	el employed on a CTC
What is the total number of Limited Enbasis of an approved California Departithey should be listed on page 8 under	nglish Proficient (LEP) instruction personn ment of Education compliance option? (D State Board of Education waivers.)	el employed on the o not include waivers
	TOTAL NUMBER OF LEP INSTRUCTOR	RS

MISASSIGNMENT REPORTING

TEACHING MISASSIGNMENTS

How many teachers did you initially	y identify as misassigned for districts whe	re all certificated
individuals were monitored?		
List the teaching misassignments ide group areas or grade levels	entified by area and grade level. List each	area separately and do not
Subject	E/M/H	Number
Subject	E/M/H	Number
Subject	E/M/H	Number
Subject		Number
Subject		Number
Subject	E/M/H	Number
Subject		Number
Subject		Number
Subject		Number
Subject	•	Number
Subject		Number
Subject		Number
Subject		Number
Subject	50.48.1	Number
	E/M/H	

TOTAL NUMBER OF TEACHERS INITIALLY IDENTIFIED AS MISASSIGNED?

Area _

OTHER CERTIFICATED MISASSIGNED		
How many other certificated personnel did you <u>initial</u> alternate model for monitoring was used?	tially identify as misassigne	d for districts where an
anomate meder to memoring the deep		
How many other certificated personnel did you ini	<u>tially</u> identify as misassigne	d for districts where all
certificated individuals were monitored?	•	
List the other certificated personnel misassignments	identified by area and grad	e Level. Il ist each area
separately and do not group areas or grade levels	rachance by area and give	
Area	E/M/H	Number
		•

TOTAL NUMBER OTHER CERTIFICATED INITIALLY IDENTIFIED AS MISASSIGNED?

Number ___

Number ___

E/M/H _____

County Assignment Monitoring and Review Report	bs
CORRECTION OF MISASSIGNMENTS	
Total number of misassignments (teaching and other certificated) initially found	
Of this total number of misassignments reported on pages 10 and 11, how many the district was notified?	were corrected once
On what basis were they corrected? a. individual removed, reassigned, retired, or no longer working for district	
b. obtained a State Board of Education waiver	
c. used an Education Code section assignment option	
d. applied for an emergency credential	· · ·
e. renewed credential appropriate for assignment	
f. other (please specify the basis and number) Number	Number
Number	Number
How many illegal assignments <u>were not corrected</u> and are being report commission? (COMPLETE FORM AM-1 TO REPORT THE MISASSIGNMENT(S) NOT CORR THE FORMS TO THIS REPORT TO SEND TO THE COMMISS	ECTED AND ATTACH
List the districts that have current misassignments: 1	- -
2.	-
3.	
DISTRICTS WITH 5% OR MORE MISASSIGNED	
How many districts were notified that they have a rate of 5 percent or more of personnel (based on the total number of all misassignments divided by the num teachers) misassigned as required under Education Code §44259(g)(4)?	their certificated teaching aber of secondary
Of those districts notified under §44259(g)(4): a. how many corrected all misassignments within 120 days?	
h how many were exempted under extraordinary circumstances?	
what were the circumstances?	
c. how many districts have not corrected the misassignment problem?	
List the non-complying district(s) and the name(s) of the superintendent(s):	
NAME OF DISTRICT NAME OF S	UPERINTENDENT
1.	
2.	

COUNTY NOTIFIED OF POSSIBLE MISASSIGNMENT AND EXTRAORDINARY CIRCUMSTANCES How many certificated employees (teaching and non-teaching personnel) notified your county during the school year of a possible misassignment problem they were involved in as provided for by §44258.9(g)(2)(3)(4)? Of these, how many: a. were determined to be legally assigned? b. were corrected to legal assignments within 30 days? c. had extraordinary circumstances that made correction impossible? Describe the extraordinary circumstances. Number . 1. Subject/Area __ Circumstance_ ______ E/MH ___ __ Number __ Subject/Area _ Circumstance___ ADDITIONAL INFORMATION RESULTING FROM DISTRICT MONITORING